**Meeting Minutes**

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| **Meeting Name:** | Gibson-Neill Memorial Elementary School Home & School Association |
| **Date:** | Monday, May 7th, 2018 **(next meeting 17th September, 2018)** |
| **Where/when** | 6:00P – 7:30P, in the GNMES “Den” |

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| **AGENDA ITEM** | **School Updates** | **Sherry** |
| **Upcoming school events** | **Upcoming school events:**   * **Kindergarten Orientation** – May 9th – we will have some flyers with info there for parents of incoming students * **Spring concert** - The Lion King - Grades 3-5 May 10th and May 11th by surnames – probably the biggest production ever at GNMES – Drama club has 60-80 children, enough for two full casts, one for each day. The Coyote Drummers will do the lead in on both days, the choir is on both days * **BeeMe Kidz** – May 15th – meeting with fundraisers to be held – pending outcome, GNMES might be a part of this * “Great Minds Think Outside” who helped train teachers to use the Outdoor classroom etc back in September will be filming at GNMES, as part of a French Documentary – May 16th * **“Drum into Spring”** – May 17th - concert for the whole school - the Coyote Drummers and the First Nations drummers * **Track and Field update** – meeting to be held with Department this coming month about the status of the Track and Field plans * **Track and Field** - June 1st –Leo Hayes students typically help run it but cant help this year – at least 10-30 parents needed to help run it this yearn- **Suellen** will contact **Krista** about the FB page, and if she needs volunteers, will contact **Cat** about a H&S sign-up. * **Grade 5 celebration/graduation** – June 21st for Graduation | |
| **Requests for funding from H&S** | **Requests for funding from H&S:**   * **Spring concert** - looking for H&S to pay for some treats to help the Grades 3-5 celebrate – no firm figure – probably <$100 * **Grades K-2** (and their Grade 5 mentors) Field Day – June 12th – requested up to $125 (probably less) freezies, chalk and bubbles * **Grade 2** – (4 of the 5 classes) – Trip to Mactaquac and the Beaver Pond – requested $140 to help pay for buses * **Grade 3** – St John (including Museum, Irving Nature Park) – requested $300 to help pay for buses * **Grade 3** – a 1 hour course, to be run by a group at the Ville – Agriculture in the Classroom (making bat boxes, planting seeds etc) – GNMES asking that H&S pay half the total ($875) * **Grade 5** – submitted a request for $1600 to help pay for Grade 5 celebration at Green Hill Lake – last week of school | |
| **H&S Budget** | * In account $3742. * Money to be added here – movie night intake $848 * Money to go out – requests as detailed above - $3140 * Other money to go out – Grade 5 celebration (cake, icecream, gift cards) C. $200 – Other field trips not yet requested for (e.g., Grade 4 asked for $25 last year). * This equals a buffer of $1225 for 2018-2019, but with no money to donate to the school account. | |
| **Vote** | * We voted on each of the requests submitted above. All requests were approved. | |

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| **AGENDA ITEM** | **Fundraising updates** | **Shelley, Heather, Sherry** |
| **UPDATE** | * **Movie night** – (Emoji movie, April 20th) made too much popcorn, will half fill the brown bags next time – unless someone managaes to source smaller brown bags than the ones from the $ Store. Pizza was good, but needed plates. Shelley has made a checklist for the next one. * **Veggie box** - 142 boxes were sold, with a donation of $9 to GNMES for each one – overall, it was felt that this was one of the best fundraisers run – very very positive responses and feedback from everyone – lots of requests to run this one again. We discussed trying to run it over the summer, but decided to aim for the Fall instead. **Shelley** will touch base with them, talk about options for running it more often, ways to make it easier for the school to give out the bags etc * **Track Breakfast fundraiser –** (April 28th) – run by Nashwaaksis Y –c. 390 people, raised $1568 | |

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| **AGENDA ITEM** | **Future fundraisers** | **General** |
| **Discussion** | * We discussed the idea of an **Art Auction**, based on work by the students, with art auctioned to the business community etc. Whilst everyone loved the idea of using the students’ work, it was felt that this would be a huge amount of work to organize * **Veggie box** – definitely keen to do this one again * **Popcorn sales** – Heather says they will pick this up again in the Fall * There was a suggestion to get inspiration from other schools in the area, e.g: * Glo in the dark party or movie night * Dinner/pizza night, around the Parent teacher meetings * Babysitting night – Barkers Point do this pre Christmas – a PJ night * Pumpkin fundraiser - a “buy your pumpkin here” fundraiser | |
| **TO DO** | * Everyone should get some ideas, bring them to the pre-planning meeting in August | |

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| **AGENDA ITEM** | **Grade 5 celebration – June 21st Thursday** | **Sherry** |
| **UPDATE** | * 4 volunteers for that morning – Lorna will be available – 9.30 am * Cakes – would need to add the name, date etc (3 large slabs – from Sobeys?) (**Cat)** – vanilla ice cream (Peanut free) (**Cat**) * Napkins, plates, spoons, ice cream scoops (3 sets – 3 stations) * Need big knives and ice cream scoops – may already be at the school – should check in advance | |
| **TO DO** | * **Cat** will order the cakes – need to confirm with Sherry before hand what they want on | |

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| **AGENDA ITEM** | **Business for the upcoming year** | **General** |
| **Discussion** | * We discussed how to deal with requests in between meetings in the future – information on requests will be sent out to the executive and committee – if you don’t respond by the specified date, you are presumed to agree * We are going to have a **pre-planning meeting** on August 27th, with the existing core members (y’all know who you are! Thank you for all your work over this past year). * We discussed the idea of having a table at the **Corn Boil** (September 11th), to let people know about H&S, recruit volunteers. It was suggested that we get phone numbers too, that people are more likely to respond to phone calls than emails. First meeting will be (September 17th). * H&S will provide the water, butter and rolls for the corn boil. **Heather** also pointed out that the PSSC may need some extra bodies to help run the Corn Boil. **Shelley** will be attending the PSSC meeting May 31st, and could talk to them then. * The current executive (**Shelley** and **Cat**) are happy to stay on as President and Secretary, but are also happy to step aside. **Suellen** volunteered to join the Executive as Treasurer. **Krista** will (hopefully) stay on as Social Wizard. | |
| **Vote** | * Vote on Suellen as Treasurer – happily accepted by everyone * Table at the Corn Boil to get new volunteers * Contact PSSC to see if they need volunteers for the Corn Boil | |

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| **Attendance 12th March, 2018** | |  |
| Joanne Boucher | Micheal Butterfield | Angela Crumney |
| Julie Holt | Lorna King | Jen Mabie |
| Sherry Norton Graham | Cat O’Connell-Cooper (secretary) | Suellen Stickles |
| Heather Theriault | Dawn VanWart | Shelley Wood (chair) |

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| **Upcoming meetings – usually first Monday of the month, 6-7 pm in the Den at GNMES** | |
| Date\*\*\* | Probable focus for the meeting |
| 27th August, 2018 | Pre-Planning meeting |
| 11th September, 2018 | Corn Boil |
| 17th September, 2018 | First official meeting – after that, meetings will be held first Monday of the month |

\*\*\*Dates might change, e.g., meetings are cancelled on SnowDays.

The Gibson Neill H&S Facebook page has scheduled the meetings for the coming year as events, so you can join these “events” and get notifications if they change

https://www.facebook.com/Gibson-Neill-Home-School-Association-285402174885338/